

Making house building. easier



Contract Notification Form



New Homes | Version 4

IMPORTANT PLEASE READ

When completing this form, please use BLOCK CAPITALS and fill in all relevant sections, providing additional information where necessary.

Failure to complete all relevant sections of this form fully may result in us being unable to provide terms for your site and if necessary, incomplete forms may be returned.

If you are not already registered with us, please ensure you have completed our Registration Form which can be downloaded from our website - www.premierguarantee.co.uk.

Please be aware we may be unable to provide cover for conversions to Grade 1 Listed buildings, construction which uses Green Oak or barn conversions. If your development includes any of these features, please contact us on 08444 120 888 before completing this form.

SECTION 1

Developer Contact Details

Name of business

Premier Guarantee registration number (if known)

Development Details

Name of development

Address

County

Postcode

Contact Details for Technical Audit

Contact name

Telephone number

Mobile

Email

Fax

Contact Details for Quotation to be sent to

Contact Name

Telephone number Mobile

Email Fax

Contact Details for Invoices to be sent to (if different to the above)

Contact Name

Telephone number Mobile

Email Fax

Building Control

By using PG Surveyors for your Building Control, you will benefit from having one surveyor on site for your warranty and Building Control inspections.

Would you like PG Surveyors to provide Building Control services on your development? Yes No

If you do not want PG Surveyors to carry out your Building Control services, please complete the following section:

Who will be carrying out the Building Control function on this development?

Local Authority Building Control Approved Inspector

Date Building Regulations submission made:

If an Approved Inspector please provide the following details (if known)

Company name

Contact name

Telephone number Mobile

Email Fax

Note

Cover under Section 3.4 and 3.5 of the Premier Guarantee Policy are only available if an Approved Inspector is undertaking the Building Control work. To check if your Approved Inspector is registered with Premier Guarantee please contact us.

SECTION 2

Details of Project

Name of the lender financing this contract

Please complete the table below providing details of the phases you require quotations for. If your development consists of only one phase, please complete Phase 1 only.

Phase	Start date (of Construction work)	Approx End date	No of Units	Build type (please tick)		
				New Build	Conversion / Refurbishment	Extension
1						
2						
3						
4						

If more than 1 box is ticked please provide details on a separate sheet.

Will you be taking any deposits for any of units you require a quotation for?

Yes

No

If yes,

Total number of units you will be taking deposits for

Total estimated value of deposits to be taken

SECTION 3

Please complete the following section if the development is a conversion or refurbishment.

Conversion / Refurbishment Details - Please note we require a copy of the plans of the existing building and the proposed alterations. These should be forwarded with this application form.

What is the age of the existing property

How is the existing structure used:

Residential

Storage

Communal

Industrial

Livestock

Other

If Other, please give details:

Has the developer had experience in conversion / refurbishment contracts?

Yes

No

If Yes, please give details:

Has a condition survey been carried out?
If yes please provide a copy.

Yes

No

Have any other surveys or tests been carried out on the existing structure?

Yes

No

If yes, please give details:

Is the building a Grade 1 Listed building?

Yes

No

Is the site in a conservation area?

Yes

No

Please give a brief description of the works being done:

SECTION 4

Details of Project Continued

Has construction started on any unit?

Yes

No

If Yes, please give details:

Has a ground investigation been made?

Yes

No

Are the housing units:

Conventional cavity
masonry construction

Conventional timber
frame construction

Any other type
of construction

If any other, please give details:

If the development is for apartments are there any:

Pre-cast heavy panels

Pre-fabricated elements

Curtain walls

Innovative materials or methods of construction

Any existing retained elements

If you have answered Yes to any of the above, please provide details on a separate sheet.

SECTION 5

Contractor Information

Who will carry out the building works?

Name of builder

Premier Guarantee registration number (if known)

Address

County

Postcode

Contact name

Email

Telephone number

Mobile

Website address

Fax

Is the contractor currently registered with a New Home Warranty Provider?

Yes

No

If Yes, what is the name of the New Home Warranty Provider?

Current rating with the New Home Warranty Provider?

Length of time registered with New Home Warranty Provider

< 1 Year

1 - 2 Years

2 - 5 Years

5 - 10 Years

> 10 Years

If No, has the business ever been refused membership, been removed from a New Homes Warranty Provider's register or is currently in dispute with a New Home Warranty Provider?

Yes

No

Are you connected with a developer who is already registered with Premier Guarantee?

Yes

No

If yes, please advise names of the companies and relationships to this company:

SECTION 6

Nature of the Development (please complete the below in full, in respect of the phase terms are required for)
NB = New Build Conv = Conversion/Refurbishment

Estimated Selling Price	Detached Units		Semi Detached Units		Terraced Units		Flats		Other		Total Number of Units	
	NB	Conv	NB	Conv	NB	Conv	NB	Conv	NB	Conv	NB	Conv
Up to £80,000												
£80,001 - £90,000												
£90,001 - £100,000												
£100,001 - £110,000												
£110,001 - £120,000												
£120,001 - £140,000												
£140,001 - £160,000												
£160,001 - £180,000												
£180,001 - £200,000												
£200,001 - £250,000												
£250,001 - £300,000												
£300,001 - £350,000												
£350,001 - £400,000												
£400,001 - £500,000												
£500,001 - £600,000												
£600,001 - £750,000												
£750,001 - £1,000,000												
£1,000,000 + *												

* For any units above £1,000,000 please provide individual Sales prices on a separate sheet.

Total number of units to be quoted for =

Total estimated sale price =

Total estimated reconstruction cost =

Number of storeys:

Above ground level

Below ground level

Number of individual separate blocks making up the development

(A separate block is deemed to be an individual building or structure, containing a number of units which does not rely on any other building or structure to sustain and transmit combined loads safely to the ground)

If Other has been ticked on the previous page, please give details:

Premier Guarantee offer a range of services, which if bought alongside our warranties can save you time and money on your development. If you would like us to provide a quotation on any of our services, please indicate below:

Building Control

Code for Sustainable Homes Assessments

SAP Calculations (includes free EPC)

Air Pressure Testing

Acoustic Testing

How did you hear about Premier Guarantee? (please tick)

Mailshot	<input type="checkbox"/>	Website	<input type="checkbox"/>
Press Advertising	<input type="checkbox"/>	Presentation / Seminar	<input type="checkbox"/>
Exhibition	<input type="checkbox"/>	Recommendation	<input type="checkbox"/>
Existing client	<input type="checkbox"/>	Other (please specify)	<input type="text"/>

If you have a promotional code, please enter it here

If you have been referred to Premier Guarantee by another company, please provide their details below:

Company name

Contact name

I/we declare that to the best of my/our knowledge and belief, the information I/we have given is correct and complete in every detail and I/we have not withheld any material fact.

I/we understand that the signing of this form does not bind us to effecting insurance under the Premier Guarantee for New Homes scheme but agree that should a quotation for a new development or housing unit be accepted that this proposal and the statements made therein shall form the basis of the contract between me/us and the Underwriter.

Signed

Name

Date For and on behalf of

Please note documents supplied to Premier Guarantee will be scanned and originals will not be returned unless clearly stated.

Please return this form to:

Premier Guarantee. Haymarket Court, Hinson Street, Birkenhead, Wirral, CH41 5BX.
T: 08444 120 888 F: 08444 120 333 E: enquiries@premierguarantee.co.uk W: www.premierguarantee.co.uk

The form has been completed by Premier Guarantee on my behalf, I confirm I have checked the information and it is correct.

Signed

Name

Date For and on behalf of



Haymarket Court | Hinson Street | Birkenhead | Wirral | CH41 5BX

T 08444 120 888 | **F** 08444 120 333 | **E** info@premierguarantee.co.uk | **W** www.premierguarantee.co.uk

MD Insurance Services Ltd is the Scheme Administrator for the Premier Guarantee range of structural warranties.
MD Insurance Services Ltd is authorised and regulated by the Financial Services Authority.